

## Appendix P

### Schedule for Cleaning, Sanitizing, and Disinfecting\*

Areas	Before Each Use	After Each Use	At the End of the Day	Weekly	Monthly	Comments
<b>Food Areas</b>						
Food Preparation Surfaces	Clean, Sanitize	Clean, Sanitize				Use a sanitizer safe for food contact.
Eating Utensils and Dishes		Clean, Sanitize				If washing the dishes and utensils by hand, use a sanitizer safe for food contact as the final step in the process; use of an automated dishwasher will sanitize.
Tables and Highchair Trays	Clean, Sanitize	Clean, Sanitize				
Countertops		Clean	Clean, Sanitize			Use a sanitizer safe for food contact.
Food Preparation Appliances		Clean	Clean, Sanitize			
Mixed-Use Tables	Clean, Sanitize	Clean, Sanitize				Before serving food.
Refrigerator					Clean	
<b>Child Care Areas</b>						
Plastic Mouth Toys		Clean	Clean, Sanitize			Run through dishwasher or laundry.
Pacifiers		Clean	Clean, Sanitize			Reserve for use by only one child; use dishwasher or boil for one minute.
Hats			Clean			Clean after each use if head lice are present.
Door and Cabinet Handles			Clean, Disinfect			
Floors			Clean			Sweep or vacuum, then damp mop (consider micro fiber damp mop to pick up most particles).
Machine Washable Cloth Toys				Clean		Launder.
Dress-Up Clothes				Clean		Launder.

Areas	Before Each Use	After Each Use	At the End of the Day	Weekly	Monthly	Comments
Play Activity Centers				Clean		
Drinking Fountains			Clean, Disinfect			
Computer Keyboards		Clean, Sanitize				Use sanitizing wipes; do not use spray.
Phone Receivers			Clean			
<b>Toilet and Diapering Areas</b>						
Changing Tables		Clean, Disinfect				Clean with detergent, rinse, disinfect.
Potty Chairs		Clean, Disinfect				
Handwashing Sinks and Faucets			Clean, Disinfect			
Countertops			Clean, Disinfect			
Toilets			Clean, Disinfect			
Diaper Pails			Clean, Disinfect			
Floors			Clean, Disinfect			Damp mop with a floor cleaner/disinfectant.
<b>Sleeping Areas</b>						
Bed Sheets and Pillow Cases				Clean		Clean before use by another child.
Cribs, Cots, and Mats				Clean		Clean before use by another child.
Blankets				Clean		Clean before use by another child.

\*Adapted from Caring for Our Children: National Health and Safety Performance Standards, <https://nrckids.org/CFOC>.